



Watts Learning Center Foundation Regular Meeting of the Board of Directors

May 14, 2020

Via Zoom at 11:00am

The Mission of the Watts Learning Center Elementary and Middle School is to provide a world-class, child-centered, K-8 institution of learning with strong ties to families and the community.

- I. **BOARD MEMBER ATTENDANCE:**
Board Members Present: Eugene Fisher, John Yelding, Glen Polson, David Mora, Rao Yalamanchili, Darrell Schregardus, Justin Sanders
- II. **PUBLIC COMMENT**
- III. **APPROVAL OF MINUTES**
 - a. There was a motion to approve the minutes from the March 12, 2020 meeting by Yelding. Polson seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor; Schregardus -in favor; Sanders – in favor. Motion passed unanimously.
- IV. **PRESIDENT’S REPORT BY EUGENE FISHER, BOARD CHAIR**
 - a. Mission and Statement of Appreciation: The Board Chair expressed appreciation to the staff for their hard work during the short notice switch to Distance Learning due to COVID. Everyone’s hard work and dedication to the students is appreciated by the Board.
- V. **PARENT COORDINATORS’ UPDATES BY JULIETA YANEZ AND JESSENIA MORALES**
 - a. Ms. Yañez provided an update to the Board about parent activities taking place at WLCCMS.
 - b. Ms. Morales provided an update to the Board about parent activities taking place at WLCCES.
- VI. **DISCUSSION & ACTION ITEMS PRESENTED BY RYAN GRIFFIN, EXED**
 - a. **March 2020 Financial Report for WLCCES & WLCCMS:** Mr. Griffin presented the reports to the Board. Mora made a motion to approve the March 2020 Income Statements, Balance Sheets, and Check Registers for WLCCES & WLCCMS. Votes: Seconded YeldingFisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor; Schregardus -in favor; Sanders – in favor. Motion passed unanimously.
- VII. **WLC ELEMENTARY SCHOOL DIRECTOR’S REPORT PRESENTED BY KELLY BAPTISTE, DIRECTOR**
 - a. Director Baptiste presented a report highlighting the WLCCES’ progress toward its LCAP goals, an update on Distance Learning and an update on the 2019-2020 Annual Performance Based Oversight Visit.

VIII. WLC MIDDLE SCHOOL DIRECTOR'S REPORT PRESENTED BY MIGUEL GAMBOA, DIRECTOR

- a. Director Gamboa presented a report highlighting WLCCMS' progress toward its LCAP goals, an update on Distance Learning and an update on Prop 39 for the 2020-2021 School Year.

IX. MANAGER OF OPERATIONS REPORT PRESENTED BY C. DEJUAN RUFFIN

a. WLC School Calendars (Action Item)

The There was a motion to approve the calendars from the SY 2020-2021 by Yelding. Polson seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor; Schregardus -in favor; Sanders – in favor. Motion passed unanimously.

b. Updated WLC Job Descriptions (Action Item)

There was a motion to approve the updated WLC Job Descriptions by Schregardus. Polson seconded. Fisher -in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor; Schregardus -in favor; Sanders – in favor. Motion passed unanimously.

Updated WLC Salary Table (Action Item)

- c. There was a motion to approve the updated Salary Table by Sanders. Yelding seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor; Schregardus -in favor; Sanders – in favor. Motion passed unanimously.

d. Updated WLC Employee Handbook (Action Item)

There was a motion to approve the updated WLC Employee Handbook by Mora. Yalamanchili seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor; Schregardus -in favor; Sanders – in favor. Motion passed unanimously.

X. ITEMS FROM THE SECRETARY OF THE BOARD OF DIRECTORS BY FELICIA COLLINS

- a. Ms. Collins updated the Board on the 700 form changes and asked that if anyone needed assistance with the form to contact Ms. Collins or Mr. Ruffin.
- b. There was a request to receive bios from Mr. Yelding and Mr. Polson before the next Board Meeting.

XI. CLOSED SESSION

- a. There was a closed session of the WLC Board of Directors.
- b. There was no public comment on the closed session item.

XII. PUBLIC SESSION

- a. There was no action taken during closed session

- XIII. ADJOURNMENT:** There was a motion to adjourn the meeting by Schregardus. Mora seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor; Schregardus -in favor; Sanders – in favor. Motion passed unanimously.